**DRAFT SGM MINUTES**

**BLOCKHOUSE BAY BUSINESS ASSOCIATION –** 8.30am, Friday 23rd June 2023

The Bay Café, 565 Blockhouse Bay Road, Blockhouse Bay

**Meeting Opened 8.35am**

Chair welcomes members and stakeholders to the SGM.

**Present:**

Chandani Magan (Chiropractic Journey), Olwyn Andrews (Floriculture), Trevor Andrews (Sent), Matt Borsos (BOBO), Avinesh Prasad (Barfoot and Thompson), Shirley Browne (Shirleys), Prateek Malhotra (Loan Market)

**Also in attendance:**  Jodie Judd (BID Manager),

1. **Apologies.**

**Chair Moves:**

*“That the apologies tabled and accepted”*

***Moved: Chandani Seconded: Olwyn CARRIED***

**2. AGM 2022** – to receive and approve the 2022 AGM reports, to approve relevant documents, to elect the 2022/2023 executive committee and appoint the auditor.

**Reason:**

The Blockhouse Bay Business Association 2022 AGM was held on 18 October 2022. The meeting went ahead on this date but unfortunately due to not achieving the required quorum the meeting was not valid. The 2022 AGM is how being held as part of this Special General Meeting.

**Special Resolution A: To receive and approve the Blockhouse Bay Business Association AGM 2022 documents, including the appointment of the executive committee and auditor.**

**2.1 Blockhouse Bay Business Association 2022 AGM agenda:**

**1. Confirmation of Minutes from 2021 AGM**

Chair asked the attendees to view the minutes of the last meeting for a few minutes,

 **Chair moves:**

*“That the minutes of the 2022 AGM are a true and correct record of proceedings taking into account the resolutions mentioned below in matters arising”*

***Moved: Chandani Seconded: Olwyn CARRIED***

 ***2. Chairpersons Annual Report***

*Chairperson read Chairpersons report*

 ***“The Chairpersons Report is accepted”***

***Moved: Olwyn Seconded: Chandani CARRIED***

 ***3. Managers Annual Report***

 ***“The Managers Report is accepted”***

***Moved: Shirley Seconded: Olwyn*** ***CARRIED***

***4. Receipt of year end 30 June 2022 Audited Accounts***

The Committee moved the audited accounts for year ended 30 June 2022 be received.

***“That the 30th June 2022 Audited Accounts be accepted”***

***Moved: Trevor Seconded: Avinesh CARRIED***

**5. Adoption of indicative Budget for 2023/2024**

Proposed motion: That Blockhouse Bay Business Association receive and approve the 2023/2024 budget which include a BID targeted rate grant amount of $**72,600.00**, noting there **will be** a **10**% increase of **$6,600** to the BID rate grant for 2023/2024 financial year. Further ask **Whau** Local Board recommend to the governing body the amount of $**72,600.00** be included in the Auckland Council draft **2023/2024** annual budget consultation process.

Proposed that the indicative Budget for 2023/2024 be adopted.

***Moved: Matt Seconded: Chandani CARRIED***

**6. Election of Executive Committee Members 2022/2023**

Michael Cassidy (Barfoot & Thompson), Shirley Browne (Shirley’s), Gigesh Pala (Bay Accounting) Chandani Magan (Chiropractic Journey), Olwyn Andrews (Floriculture), Trevor Andrews (Sent)

*“That the members above be confirmed as the new Committee members for 2022/2023*

***Moved: Chandani Seconded: Olwyn CARRIED***

**7. Election of New Chairperson 2022/2023**

The BBBA Members approve Michael Cassidy to continue with the role of Chairperson until his resignation on 16th December 2022. After this date a new Chairperson will be elected.

 **8. Appointment of Auditor**

**Chair moves**

*“That the BBBA Members approve of William Buck Accountants, “The Auditor” to audit the 2022/2023 accounts.*

***Moved: Matt Seconded: Olwyn CARRIED***

 **9. General Business**

 *“That the General Business be accepted”*

***Moved: Trevor Seconded: Shirley CARRIED***

1. **Blockhouse Bay Business Association Constitution May 2023**

**Special Resolution B: That the Blockhouse Bay Business Association receive and approve the Blockhouse Bay Businesses Association constitution dated May 2023.**

**Reason:**

Auckland Council updated and approved the councils Business Improvement District (BID) Policy in July 2022. The current Blockhouse Bay constitution (approved November 2016) now needs to be updated, including the rules around the governance and management of the Blockhouse Bay Business Improvement District (BID) programme to align with the Auckland Council’s new BID Policy (2022).

A copy of the current (dated November 2016) and proposed (dated May 2023) constitution can be viewed on the Companies Office Website.

 ***Moved: Chandani Seconded: Olwyn CARRIED***

**Meeting Closed at 9.05am**